

Spring 2017
General Biology II (BSC-1011) Syllabus

COURSE INFORMATION					
Course Title	General Biology II				
Course Number	BSC-1011				
Course Discipline	Biology				
Course Description	Note: This course is designed for science and biology majors. It will be very challenging and difficult for non-science majors without adequate background to do well in this course.				
Course Date	Monday, January 9, 2017				
Location	Section U01: SIPA-125 Section U02: GL-100 Section U03: GL-100				
Meeting Days/Times	Section U01: MWF: 11:00AM-11:50AM Section U02: MWF: 1:00PM-1:50PM Section U03: MW: 5:00PM-6:15PM				
Instructor(s)	Section U01: Dr. Javier Ortega and Dr. John Cozza Section U02: Dr. John Cozza Section U03: Dr. Camila Granados-Cifuentes				
Contact Information & Office Hours		Office Hours	Office Room	Office Phone	E-mail
	Dr. Camila Granados-Cifuentes (Instructor)	MW 9AM-11AM	OE224	N/A	camgrana@fiu.edu
	Dr. John Cozza (Instructor)	MW 2PM-3PM, 5PM-6PM+ and Tues 11AM-12PM, 2PM-3PM and 5PM-6PM+	OE-216	N/A	jcozza@fiu.edu
	Dr. Javier Ortega (Instructor)	MWF 12:30PM-3PM	OE-242	N/A	ortegaj@fiu.edu
	Roberto Pereira (Program Assistant)	Just call before stopping by	OE-273B	305-348-1224	genbio@fiu.edu

INTRODUCTION	
Introduction	This course is designed for science and biology majors. It will be very challenging and difficult for non-science majors without adequate background to do well in this course.
Student Learning Outcomes:	<ul style="list-style-type: none"> • Apply the scientific method to solve problems. • Explain the principles of cell biology. • Explain the principles of genetics and molecular biology. • Use of biological terms and concepts accurately and effectively in written form. • Analyze and examine ideas and research findings in biology. • Demonstrate the ability to gather and evaluate scientific information.

Help: If you aren't doing well in the course and would like to go over exams or talk about whatever problems you have, please come and talk to us. We want you to do well, but if you suffer in silence, what can we do? Sometimes, a simple change of studying strategy makes all the difference. Your TAs and instructors are here to help you, so keep in touch.

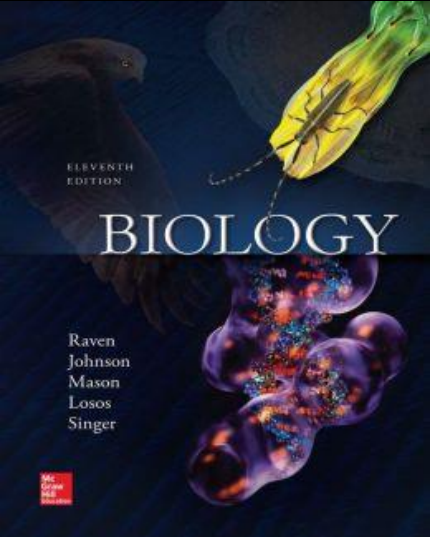
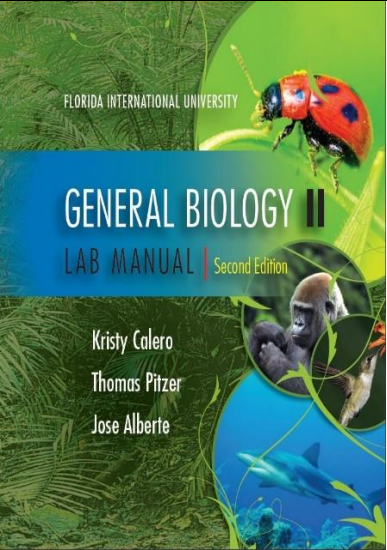
NOTE: *This syllabus is subject to change. Please check the on-line syllabus often for possible modifications.*

*****Exam dates and schedule of lectures are posted on Blackboard**

Conduct: We expect all students to behave as reasonable adults just like in any university classroom in any other school. In such a large class, it is important to have respect towards the instructors and fellow classmates. Inconsiderate, disrespectful, dishonest, or disruptive behavior, as the instructor or your fellow classmates perceive it, or as is described in the Student Handbook, is unacceptable for adults in this course. The instructors reserve the right to ask you to leave or have you removed if such behavior is present. Such behavior may bring about official disciplinary procedures as outlined in the Student Handbook. PLEASE TURN OFF YOUR CELL PHONES!!!!

Following Directions: We expect all students to follow the directions outlined in this syllabus, announced in class, and distributed via Email or computer mailing list, or others. We are not responsible for issues resulting from lack of knowledge due to students not checking these resources. Also, not having access to these resources is not an excuse-- Email not working, wasn't in class when the announcement was made, etc.

REQUIRED TEXTBOOK

General Biology II Lecture	General Biology II Lab
	
Title: Biology	Title: General Biology II Lab Manual
Authors: Raven, Johnson, Mason	Authors: Kristy Calero, Thomas Pitzer, Jose Alberte
Edition: 11 th	Edition: 2 nd
ISBN: 9781259188138	ISBN: 9781259158858

TEXTBOOK BUYING OPTION

McGraw Hill Website	Price	Click below to purchase packages	MMC Bookstore	Price
<p><u>Package Includes:</u> 1. General Biology I Lab (BSC-1010L) Manual 2. General Biology II Lab (BSC-1011L) Manual 3. Raven "Biology" 10th edition Textbook 4. Raven "Biology" 10th edition Ebook 5. Connect/Learn Smart</p> <p>ISBN for Package: 9781259897245</p>	\$167.00	<p><u>MGH Total Package</u></p> <p>*If you need to take General Biology I and General Biology II for your major, your best option is this one because it'll be used for both courses as well as the labs that go with it.</p>	<p><u>Package Includes:</u> 1. General Biology I Lab (BSC-1010L) Manual 2. General Biology II Lab (BSC-1011L) Manual 3. Raven "Biology" 10th edition textbook 4. Raven "Biology" 10th edition EBOOK 5. Connect/Learn Smart</p> <p>*The MMC bookstore also has textbooks for rent which are 50% off the regular price.</p>	\$238.55
<p><u>Ebook with Connect & Learn Smart</u> This gives you access to the Ebook for the entire Raven Biology 10th edition AND access to Connect/Learn Smart. You will have access for 2 years.</p>	\$76.50	<ol style="list-style-type: none"> 1. Click on this link 2. Click "Register Now" 3. Put in your email address 4. If you need to buy an access code click on "Buy Online". 5. To buy the Ebook with Connect and Learnsmart click on the first option that's called "Connect Plus". 6. Click "submit". The rest is self-explanatory 	General Biology II Lab Manual only	\$78.55
General Biology II Lab Manual Only	\$55	<u>GBII Lab Manual</u>	"Biology" by Raven textbook only (Used Rental)	\$126.75
<p>Free 2-week Ebook and Connect Trial:</p> <p>MGH has a free 2-week trial that allows you try out the Ebook and Connect to see if you would like to purchase it. To access the free 2-week ebook follow the steps to the right.</p>		<ol style="list-style-type: none"> 1. Click on this link 2. Click "Register Now" 3. Put in your email address 4. Click on "Start courtesy access" 5. The rest is self-explanatory 		

CLICKERS



You will need to purchase an **i-clicker2** if you want to receive **extra credit**. If you do not participate in the i-clicker questions, it will **NOT** count against you because it's used as extra credit. You can purchase the clickers at the MMC bookstore (see prices below).

MMC Bookstore i-clicker2

\$60 (Buy New)

\$49.20 (Buy Used)

\$46.20 (Rent New)

\$38.40 (Rent Used)

CLICKER POLICIES:

Students can receive up to a total of 25 points extra credit for participating with their clickers and answering correctly which will then be added to one of their exam grades. For every clicker question done in class, a student can receive a max of 2 points per clicker question. The student will get 1 point for participating in the question and another point for getting the answer correct. So let's say that in one day of lecture there are 3 clicker questions, the student can receive up to 6 points that day. At the end of the semester we will add up all the RAW clicker points and whatever is the highest amount of RAW clicker points someone received in their section will be the student that receives 25 points and everyone will be scaled from there. For example, if at the end of the semester the highest RAW clicker points someone received was 150 then that student will receive 25 ACTUAL clicker points to one of their exam grades. Let's say another student receives 125 RAW points out of those 150 then once scaled, that student would receive 20.83 ACTUAL clicker points $(125/150)*25 = 20.83$.

Students will **NOT** be allowed to use the i-clickerGO which is used through smartphones/ipads/laptops because some of the lecture rooms we use do not have wi-fi and therefore the i-clickerGO will not work.

Students can use the iclicker1 but keep in mind that two of the differences is that it won't show you how much battery life you have left on the clicker and it won't show you on the LCD screen a check mark once you submit your answer to know that it went through.

****If a student is caught with more than 1 clicker in their hand, the instructor will confiscate both clickers, take a picture of the clicker ID numbers, return the clickers to the students and let them know that neither one of them will be receiving any credit at all for the clickers.**

**It is the student's responsibility to check their clicker points online within a week of us posting it on Blackboard. We do this so that they can make sure that their clicker is logging in their answers. This allows the instructor to fix any small technical issues. After that one week, there's nothing that the instructor can do if their clicker wasn't logging in points.

GENERAL POLICIES

Labs: We do NOT give over rides into lab. If you are trying to get into lab and they are full, just keep checking my.fiu.edu to see if anyone drops so that you can take their spot. **PLEASE NOTE: LABS WILL MEET THE FIRST WEEK OF CLASSES. PLEASE PURCHASE YOUR LAB COAT AND SAFETY GOGGLES (OR SAFETY GLASSES); AND BE PREPARED TO PERFORM A LAB THE FIRST WEEK.**

Extra Credit: The ONLY two ways of receiving extra credit is by participating in the i-clickers and The Learning Center (TLC) program. More information about TLC can be found on Blackboard under the "Extra Credit" link.

Cheating Policy: We will follow the "Student Handbook" regarding cheating. Formal and informal procedures can be found under the section "Academic Misconduct" in the "Conduct & Policies" chapter. Anyone caught cheating will be asked to leave the class, will be given an "F" for the course and a petition will be sent to Academic Affairs. This course has too large an enrollment for any other recourse--we will go by the University's policy.

E-mail: Roberto can answer just about any question you may have about the course. So you can e-mail him at genbio@fiu.edu and he will get back to you as soon as he can. Keep in mind that Roberto handles about 1,500 students per semester so if he doesn't respond to you right away give him about 24-72 hours (**not** including weekends) for a response. Sometimes he does read e-mails throughout the weekend but not always. Make sure to read the e-mails that he sends to everyone **thoroughly** because he addresses things that might answer your questions. If you ask a question that Roberto or the professor answers in a mass e-mail, we will not specifically address your e-mail, so make sure you read ALL e-mails!!! Also, use the discussion boards to ask questions that you think may have been covered or if you don't feel you're getting adequate responses from us--students will often answer questions for you faster than we will. If you have questions about the actual material that is being taught in the class, it's best to e-mail/talk to the professor of the class because they know exactly what details you are supposed to be learning. Please don't bother the professors with questions that Roberto could answer for you. Also, look at the FAQs page as a lot of questions are answered there.

Disability Students: If you are registered with the Disability Center at FIU make sure to provide Roberto with a copy of the document at the **beginning** of the semester so that he can accommodate you with whatever your needs are for the class.

Religious Holidays: Students must notify us **at the beginning of the semester** if there is a conflict with their religious holiday and an exam date so that we can make accommodations from the very beginning.

EXAMS

Exams: There will be a total of 5 **exams** in this course (**4 exams and 1 cumulative final**). Each exam will have around 50-60 multiple choice questions. On the day of the exam, please bring TWO sharpened pencils with erasers and your STUDENT ID. All other materials will have to be placed at the front or back of the class, so it is best not to carry anything to the room on exam day. NOTE: this includes hats, cell phones, beepers, purses, backpacks, tissues, sweaters and jackets, calculators, lunch boxes--everything except pencils. Please turn off all cell phones and beepers. You will be asked to remove your hats. We will check your student ID before you are allowed to turn-in your exam and leave. Do not forget to bring it. You must sign your exam. It will be turned in when you are finished. No one can leave unless they have returned the exam. You may write on the exam. You will be provided with a scantron. Please be careful when filling it out as errors will cause you to make a bad grade. When you are finished, you must return ALL materials given to you during the test whether filled-out or not. Students will not be allowed to use the restroom during the exam. No talking. Cheating will be dealt with seriously and severely. **ARRIVING LATE: If you arrive to an exam more than 20 minutes late,**

or after the first person finishes the test (whichever comes first) you will NOT be allowed to take the exam. You must take the exam at the time you are registered for.

Make sure to check the schedule for the exam dates and double check your personal calendar to make sure that you do not have any conflicts with one of the exam dates because there's nothing we can do if you will be missing an exam for a reason that is unexcused such as a planned vacation or wedding. You will need to either change your plans or take this class in another semester.

If you do not bubble in your last name first, then your first name a long with your panther ID and form number on your scantron on the day of your exam, you will lose 10 points on the exam!!

PLTL can replace your final exam. In other words, if you attend PLTL and meet the specific criteria outlined in the PLTL policies, you will NOT have to take the cumulative final exam at the end of the semester. The grade you receive in PLTL (70 or higher) will be the grade that you get on your cumulative final exam. Please make sure to read the PLTL Syllabus found on their website for details on the policies.

Exam Viewing: After the exam, Roberto will set up a day/time where students can come by the office to view their exam. We do not allow students to keep their exams. When you view your exam, you will NOT be allowed to write anything down or take a picture of anything from the exam. Cell phones should NOT be used during exam viewing. If a student can't make it to the day/time that Roberto sets up then they must email Roberto for an alternate appointment which must be within a week of the original exam viewing date. After a week from the exam viewing date, students will NOT be allowed to view their previous exams. Students who would like to raise any questions concerning the nature of any particular question on an exam can do so **ONLY** within a week of exam viewing date.

Figuring out exam grade: To determine your grade on the exam, take the scantron, look at the bottom of the front, there is a printed number, that number is the number of correct answers, simply multiply that number by 2 (if there were 50 questions or 1.3333 if there were 75 or 1 if there were 100, you get it) to get your percentage score. This score is out of 100 so you know your grade on the 10 point scale. You may make an appointment with Roberto to view your scantron and test booklet.

Make-ups: If you miss an exam you will need to provide Roberto with a VALID document no later than a week from the missed exam. Once the document is approved you will then be required to take the cumulative final which will substitute the grade for the exam that you missed.

Note: In the case that you miss an exam but have a valid document and you completed PLTL, your cumulative final grade will go towards the exam you missed and the PLTL grade will be your final exam grade. So for example, if a student misses Exam 1 because they are in the hospital then they will provide Roberto with documentation and that student will be required to take the cumulative final exam at the end of the semester. If that same student is doing PLTL and receives an 85 in PLTL then that 85 will count as their final exam but whatever they receive on the cumulative final, let's say a 75, will be their Exam 1 grade. **PLTL GRADE DOES NOT SUBSTITUTE A MISSED EXAM!!**

The coordinator will not approve excuses that are within the student's control (e.g., not enough time to study, headache, car wouldn't start, etc.). **Students who simply do not show up for the exam will NOT be allowed to take a makeup exam.**

Examples of **unacceptable** excuses: poor performance, common cold, family problems, transportation problems, and etc. Examples of **acceptable** excuses: documented medical emergencies, death of members of immediate family, and jury duty. All of these must be accompanied by a valid and verifiable written letter signed by a professional or some other type of irrefutable and documental proof. You must provide Roberto with a copy of your documentation **within a week of your absence** and approval from her so that you can later on take the cumulative final. **WE DO NOT DROP ANY EXAM SCORES!!**

Quizzes

Quizzes are online weekly quizzes composed of 10 multiple choice questions. You will have 20 minutes to take the quiz and only one chance to take it. Unless told differently, that is how quizzes work each week. The quizzes are due Sunday by 11:59pm. The material that is covered on the quiz is the material that will be taught in lecture the **UPCOMING WEEK**. **This encourages the students to look over the material and familiarize themselves with it in order to understand what is being taught in lecture that week coming up.** We do NOT allow students to view the quiz questions/answers after the quiz has been submitted. You will only be able to see your final score on the quiz. You may however make an appointment with Roberto to come to the office to look at your quiz if you have any concerns about the grade you received.

A few things important things about weekly online quizzes:

1. There are NO excuses for a missed quiz. Even if something goes wrong in the middle of it because of a computer glitch/internet, there's nothing we can do about it. It'll just have to be your dropped quiz. There are NO makeups for online quizzes even if your excuse is valid. It'll just be your dropped quiz. Please refer to the Syllabus for more information.
2. We drop ONE of your lowest quiz grades at the end of the semester whether it's because you forgot/missed it or had an error, computer/internet glitch etc.
3. It is highly recommended to use **Mozilla Firefox** web browser. Safari and Chrome are not compatible with Blackboard.
4. Blackboard quizzes do NOT work through ipads/tablets. They must be taken through a laptop or computer. Do not try taking it on your phone as it will not work.
5. You will NOT be able to view your answers on the quiz after it's been submitted. The only way to do so is if you stop by my office to take a quick look. This can only be done after the due date of the quiz. You will not be allowed to write anything down or take a picture.
6. In a normal quiz, you will not be able to see your score on the quiz until AFTER the due date of the quiz. It will be posted automatically on Blackboard.
7. I will always send an email when a quiz is posted along with what chapters it covers. But keep in mind all the quiz information is already posted on Blackboard through the "Schedule" link for your particular instructor so there is no excuse for not knowing about a quiz.
8. Quizzes are normally posted on a Wednesday/Thursday and due by Sunday before midnight. The chapters being covered on the weekly quizzes are posted on the "Schedule" link.
9. Do NOT wait until the last minute on Sunday to complete the quiz. Even waiting until 11:30pm on Sunday night is considered taking it at the last minute.
10. Your quiz must be submitted BEFORE 11:59pm. Submitting your quiz AT 11:59pm will already be considered late and your quiz will be marked as a "0".

QUIZZES ARE ALWAYS ON UPCOMING MATERIAL. ON THE SCHEDULE YOU WILL FIND WHAT CHAPTERS ARE COVERED ON EACH QUIZ.

Note: There are absolutely NO excuses for missing the on-line quiz deadline. Whether it be, that you had an internet/computer issue or you forgot. This is why we drop the lowest quiz grade. There are NO makeups for quizzes. Quizzes are usually posted by Wednesday/Thursday and it's due by Sunday night. So make sure not to wait until the last minute to do the quiz. You guys know what will be on the quiz (the chapters of the UPCOMING week) therefore it is YOUR responsibility to be reading ahead so that by the time the quiz is posted all you have to do is take it, because you've already read. The chapters that will be covered on each quiz as well as when you will have a quiz is posted on the "Schedule of Lectures" on Blackboard. Regardless, Roberto will ALWAYS send you an e-mail through Blackboard letting you know that the quiz has been posted and what chapters are being covered on it.

GRADING

Grade Determination: Your grade will consist of scores from five exams (together worth 90% of your overall grade) and a quiz grade average (worth 10% of your grade). **WE DO NOT DROP ANY EXAM SCORES!!**

All grades are on a 10-point scale.

A: 90-100; B: 80-89; C: 70-79; D: 60-69; F: <60 **NOTE:** You always know your grade in this class by applying the 10-point scale. We do **NOT** give pluses or minuses.

We do **NOT** give Incompletes

HOW TO CALCULATE YOUR GRADE:

If you did NOT do PLTL:

If you did NOT do PLTL, then you must take the cumulative final	
Exam Average:	1. Add your five exam scores (4 exams + 1 cumulative final) plus any extra credit points you received for i-clicker and TLC. If you completed all 5 weeks of TLC then you should add 5 points. Once you have that sum you divide that number by 5 and multiply that number by .90. This is your Exam Average.
Quiz Average:	2. Add all your quizzes (except your lowest one that we drop) [<i>Note: you add your quizzes as if they are percentages so if you get an "8" that's really an "80" and if you get a "9" that's really a "90" so you would add "80 +90+ etc"</i>] and then divide that number by the number of quizzes you had in the semester. Then multiply that number by .10. This is your Quiz Average
Overall Class Average:	3. Then the last step is to: add your Exam Average plus your Quiz Average to make your overall Class Average.

If you did PLTL:

	If you do PLTL then whatever grade you get in PLTL will be used as your cumulative final grade; you do NOT need to take the cumulative final
Exam Average:	1. Add your four exam scores, plus the PLTL score you received plus any extra credit points you received for i-clickers and TLC. If you completed all 5 weeks of TLC then you should add 5 points. Once you have that sum you divide that number by 5 and multiply that number by 0.90. This is your Exam Average.
Quiz Average:	2. Add all your quizzes (except your lowest one that we drop) [<i>Note: you add your quizzes as if they are percentages so if you get an "8" that's really an "80" and if you get a "9" that's really a "90" so you would add "80 +90+ etc"</i>] and then divide that number by the number of quizzes you had in the semester. Then multiply that number by .10. This is your Quiz Average
Overall Class Average:	3. Then the last step is to: add your Exam Average plus your Quiz Average to make your overall Class Average.

Note: Your PLTL leader will be giving you points each week based on whether you're prepared and participate and at the end of the semester those points will be added up. You can check the PLTL website for your weekly PLTL grades.

*Note: You can think of the 5 points from TLC as being added to one of your test scores. **Please keep in mind that the 5 points do NOT get added to your final overall average.***